

# SWILLINGTON PRE-SCHOOL PLAYGROUP

## MEDICINE POLICY

Due to the short time of sessions (2.5hours ) most medicines should not need to be administered during that time. Staff are not trained to administer prescription or non-prescription medicine. However, staff may administer certain types of emergency medication i.e. inhalers and epi-pens only after written permission and clear instructions on how the medicine is to be administered have been obtained. All emergency medicines must be placed in a plastic bag with the child's name and administration instructions clearly marked on. This must be handed to a member of staff on your arrival at playgroup and collected at the end of the session. This will be then kept in the kitchen for safe keeping.

If a child is on medication parents need to consider whether they are fit enough to attend playgroup, However if they are deemed fit parents are welcome to come in and administer their child's medication during session. If you have any queries or concerns regarding this policy please speak to a member of staff.

Signature:  
Date:

Position held:

